

Education (please include military service) Sunday

High school _____ Did you graduate? _____

College _____ Did you graduate? _____

What skills do you have to qualify you for this job?

Former Employers (list below last two employers, starting with the last one first)

Name and address of employer _____

Date employed From To Position Salary _____

Reason for leaving _____

May we call this employer for reference? _____

What did you like best about this job? _____

What did you like least? _____

Name and address of employer _____

Date employed From To Position Salary _____

Reason for leaving _____

May we call this employer for reference? _____

What did you like best about this job? _____

What did you like least? _____

In case of emergency notify: Name _____ Phone _____

PLEASE RATE YOURSELF IN THE FOLLOWING AREAS

(1= WEAK / 2=BELOW AVERAGE / 3=AVERAGE / 4=ABOVE AVERAGE / 5=THE BEST)

Honesty _____
Good Work Ethic _____
Punctuality _____
Cleanliness _____
Congeniality _____
Quality of Work _____

Is there anything else you would like us to know that may benefit you in getting a position with us? Please list other job experiences that may be helpful as well. _____

REFERENCES

LIST 3 SCHOOL, BUSINESS OR PERSONAL REFERENCES THAT YOU GIVE PERMISSION FOR US TO CONTACT. THEY SHOULD NOT BE RELATED TO YOU.

NAME	TELEPHONE	KNOWN HOW LONG	SCHOOL	WORK	PERSONAL

“I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company’s rules and regulations, and agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company’s option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.”

DATE _____

SIGNATURE _____

APPLICATIONS ARE EFFECTIVE FOR 60 DAYS, AFTER WHICH YOU CAN REAPPLY.

LEGAL REQUIREMENTS

OR

The immigration and control act of 1986 requires that, if hired, before you start to work, you present to the management documents which establish your identity and eligibility to work in the U.S.

ANY ONE BELOW

CURRENT U.S. PASSPORT

CERTIFICATE OF CITIZENSHIP OR NATURALIZATION

CURRENT FOREIGN PASSPORT WITH VALID WORK VISA

“GREEN CARD” WITH PHOTO

ONE OF

SOCIAL SECURITY CARD

U.S. BIRTH CERTIFICATE

AND

ONE OF

DRIVERS LICENSE WITH PHOTO STATE I.D.

DO NOT WRITE BELOW THIS LINE

DATE INTERVIEWED / / BY DATE HIRED / /

DATE OF BIRTH / / EMPLOYEE NUMBER

POSITION HIRED FOR PAY RATE

STARTING DATE STARTING TIME

COMMENTS
